Installation Instructions—Porcelain Passage/Privacy/Dummy

**Passage/Private Door Prep.**

1. Install latch and faceplate into 1” diameter door edge hole securing it with wood screws.
2. Mate the two sandwich plates from opposite sides of the door into the 2-1/8” hole, fitting them over the latch. Secure each side with machine screws.
3. Install rosettes onto the door by pressing the ferrule straight into the sandwich plate until they snap into place. Privacy rosettes must have the holes towards the door edge.
4. Insert the square spindle into latch, assuring that groove on spindle aligns with set screw in knob. Spindle must be centered in door. Privacy sets: push spindle until it hits the stop. Spindle must be centered in the latch (reference center split on spindle).
5. Insert each knob with a plastic washer into the ferrule, positioning the knob so that the set screw will engage the groove in the spindle. On a privacy set, particular care should be taken to install the knob on the same side as the stop on the spindle first, and tighten the set screws to assure the split in the spindle stays centered in the latch. Tighten all set screws after installation.

**Dummy Set**

Push knob onto stud. Secure with set screw.

**Passage/Private Installations**

Wood Screw

Machine Screw

Sandwich Plate

Rosette with Ferrule

Spindle

Plastic Washer

Privacy Pin

#8-32 x 7/8 Machine Screw

1/8" Deep

2-1/4"

2-1/8" Dia.

Bore

1" Dia.

Edge Bore

2-3/8”

or 2-3/4”